

Privacy Policy - DataKL Hosting

DataKL Hosting respects the your privacy and takes its responsibilities regarding the security of your customer information very seriously. We are committed to providing you with a professional, valuable and personalised service whilst safeguarding your privacy. This Privacy Policy applies to DataKL Hosting business. It has been created to explain to you the way in which DataKL Hosting use your personal data. This information will assist you to determine whether or not to provide us with your personal information.

This Privacy Policy applies without exception to all DataKL Hosting customers. It is applicable for personal data collected from persons located worldwide. We may update this Privacy Policy. We will notify you of all changes through our website at least one month prior to any change being implemented. This Privacy Policy explains the following regarding DataKL Hosting's treatment of personal data:

Definitions of personal data?

Personal data is any information that allows you to be identified. The types of personal data DataKL Hosting collect may include details of your name, address, telephone number, email address, fax number and date of birth.

We do not collect personal data about your racial and ethnic origin, political opinion, religious beliefs or other beliefs of a similar nature, membership of a trade union, physical or mental health or conditions, sexual life or any other sensitive information.

Practices and procedures to collect your personal data

DataKL Hosting collect personal data for you through the use of enquiry and registration forms, direct personal contact with you and every time you e-mail us your details. We will use your personal data where it is necessary to do so because it is relevant to DataKL Hosting's dealings with you (i.e. it is relevant to the provision of the services that you have requested from DataKL Hosting) including for billing, customer service and network management.

Without your consent, we will not use your personal data for direct marketing, including the provision of offers for DataKL Hosting and its third party partners' products and services and customer surveys. We will not process personal information about you without your express consent. DataKL Hosting will not sell, trade or rent your personal information to others.

DataKL Hosting may disclose your personal data to carefully selected business partners and third party suppliers to whom we engage to provide services. However, other than as set

out in this Privacy Policy, DataKL Hosting will not disclose or share your personal data with any other third party without your express consent unless this is necessary to provide the services or products which you requested when providing us with your personal data or as required by law.

Direct marketing

If you have consented at the point of collection to DataKL Hosting (and/or any third party) providing you with direct marketing material you will be requested to elect the type of media via which this material shall be provided (for example, by post, e-mail, telephone or fax). We will only provide you with such material via your chosen media.

If, at any stage, you object to DataKL Hosting's use of your personal data for direct marketing or to the media in which such material is being sent, you may choose to unsubscribe to its receipt. If you have consented to receive third party direct marketing you will need to unsubscribe directly with that third party.

Use of "cookies"

DataKL Hosting may use "cookies" on our website and its subsites. A "cookie" is information that a web site puts on your hard drive so that it can remember pieces of information about you when you next visit the website or a related website. We use cookies to record personal data about you only when you use our web site in order to facilitate your future activities.

Unless otherwise notified by us, DataKL Hosting will not use personal data sent in a cookie for marketing purposes. If you prefer not to receive cookies from our site, you can set your browser to warn you before accepting cookies and refuse the cookie when your browser alerts you to its presence. You can also refuse cookies by turning them off in your browser.

Security of your personal data

DataKL Hosting has in place appropriate technical and organisational security measures to prevent unauthorized or unlawful disclosure or access to or, accidental or unlawful loss of or destruction, or alteration or unauthorised disclosure of or access to, or other damage to your personal data. These measures ensure an appropriate level of security in relation to the risks inherent in the processing and the nature of the personal data to be protected.

Your rights to your personal data

We will only keep your information for as long as we are either required to by law, or as is relevant for the purposes for which it was collected. During this period, you may contact our officer at any time if you would like to see details of the personal data that we hold about you. You also may inform yourself about the purposes for which your personal data are

being used, details of the parties with whom we may share your personal data or to ask us to correct, update, supplement or delete this personal data.

DataKL Hosting enforcement of this Privacy Policy

If you have a question or enquiry about this Privacy Policy or a complaint about the way DataKL Hosting has used your personal data you should first contact our Data Protection Officer. The DataKL Hosting's Data Protection Officer is responsible to deal with and respond to all enquiries came from any client. The Data Protection officer reports directly to the company Executive Director. The DataKL Hosting's executive director meet on an "as necessary" basis to discuss our Privacy Policy and any individual complaints or disputes.